

# Principal Signature Waiver Form

Per [§ 2.2-423](#), a principal authorizing officer may elect to waive the principal signature requirement on disclosure filings submitted by its registered lobbyist.

If you are the principal and you would like to waive your signature requirement, you must submit a waiver form to the Council. *Please use one form for each lobbyist who lobbies on your behalf.*

**Please submit the completed form either by email or mail to:**

Virginia Conflict of Interest and Ethics Advisory Council  
900 East Main Street, 8<sup>th</sup> Floor  
Richmond, VA 23219  
Phone: 804.698.1848  
[ethics@dls.virginia.gov](mailto:ethics@dls.virginia.gov)

**You must indicate the lobbying year for which the waiver applies.**

*Note: Lobbying years run from May 1- April 30.*

Lobbying Year \_\_\_\_\_

Date \_\_\_\_\_

Name of PRINCIPAL (Entity): \_\_\_\_\_

(Print)

Name of Principal Authorizing Officer: \_\_\_\_\_

(Print)

Name of Lobbyist \_\_\_\_\_

(Print)

As the principal authorizing officer, I hereby waive the signature requirement on the lobbyist disclosure statement for the above-referenced lobbyist.

Principal Authorizing Officer \_\_\_\_\_

(Signature)