

Virginia Conflict of Interest and Ethics Advisory Council

SESSION GIFT REPORT



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Instructions

Members of the General Assembly, the Governor, Lieutenant Governor, Attorney General, and each member of the Governor's Cabinet are **REQUIRED** to complete and file the Session Gift Report.

The filing deadline is May 1 for the period of January 1 through adjournment sine die. Statements may not be dated or submitted prior to the date of adjournment sine die.

You are not required to list the names of minor children on this form. Instead, you may indicate minor children by listing them as "Minor Child A, Minor Child B, etc."

The table is to be completed **ONLY** if you answer "Yes" to the question on the schedule.

You may provide any additional comments you wish to include with this report at the end of the form. Please note that any such comments are a part of your filing and will be available to the public. You may not add attachments as a substitute for properly filling out any part of this form.

DEFINITIONS

"ADJOURNMENT SINE DIE" means adjournment on the last legislative day of the regular session and does not include the ensuing reconvened session.

"GIFT" means any gratuity, favor, discount, entertainment, hospitality, loan, forbearance, or other item having monetary value. It includes services as well as gifts of transportation, lodgings and meals, whether provided in-kind, by purchase of a ticket, payment in advance, or reimbursement after the expense has been incurred.

"GIFT" does not include (i) any offer of a ticket, coupon, or other admission or pass unless the ticket, coupon, admission, or pass is used; (ii) honorary degrees; (iii) any athletic, merit, or need-based scholarship or any other financial aid awarded by a public or private school, institution of higher education, or other educational program pursuant to such school, institution, or program's financial aid standards and procedures applicable to the general public; (iv) a campaign contribution properly received and reported pursuant to Chapter 9.3 (§ 24.2-945 et seq.) of Title 24.2; (v) any gift related to the private profession or occupation of a legislator or officer or of a member of his immediate family; (vi) food or beverages consumed while attending an event at which the filer is performing official duties related to his public service; (vii) food and beverages received at or registration or attendance fees waived for any event at which the filer is a featured speaker, presenter, or lecturer; (viii) unsolicited awards of appreciation or recognition in the form of a plaque, trophy, wall memento, or similar item that is given in recognition of public, civic, charitable, or professional service; (ix) a devise or inheritance; (x) travel disclosed pursuant to the Campaign Finance Disclosure Act (§ 24.2-945 et seq.); (xi) travel paid for or provided by the government of the United States, any of its territories, or any state or any political subdivision of such state; (xii) travel provided to facilitate attendance by a legislator at a regular or special session of the General Assembly, a meeting of a legislative committee or commission, or a national conference where attendance is approved by the House Committee on Rules or its Chairman or the Senate Committee on Rules or its Chairman; (xiii) travel related to an official meeting of the Commonwealth, its political subdivisions, or any board, commission, authority, or other entity, or any charitable organization established pursuant to § 501(c)(3) of the Internal Revenue Code affiliated with such entity, to which such person has been appointed or elected or is a member by virtue of his office or employment; (xiv) gifts with a value of less than \$20; or (xv) gifts from relatives or personal friends.

"IMMEDIATE FAMILY" means (i) a spouse and (ii) any other person who resides in the same household as the legislator or officer or and who is a dependent of the legislator or officer.

"LOBBYIST" means:

1. An individual who is employed and receives payments, or who contracts for economic consideration, including reimbursement for reasonable travel and living expenses, for the purpose of lobbying;
2. An individual who represents an organization, association, or other group for the purpose of lobbying; or
3. A local government employee who lobbies.

"PERSONAL FRIEND" does not include any person that the filer knows or has reason to know is (a) a lobbyist registered pursuant to Article 3 (§ 2.2-418 et seq.) of Chapter 4 of Title 2.2, (b) a lobbyist's principal as defined in § 2.2-419, or (c) for members of the executive branch, a person, organization, or business who is or is seeking to become a party to a contract with the state governmental or advisory agency of which he is an officer or an employee or over which he has the authority to direct such agency's activities.

"RELATIVE" means, for the purposes of the definition of "gift," the donee's spouse, child, uncle, aunt, niece, nephew, or first cousin; a person to whom the donee is engaged to be married; the donee's or his spouse's parent, grandparent, grandchild, brother, sister, step-parent, step-grandparent, step-grandchild, step-brother, or step-sister; or the donee's brother's or sister's spouse.

Virginia Conflict of Interest and Ethics Advisory Council SESSION GIFT REPORT

NAME:				
OFFICE HELD:			<input type="checkbox"/> HOUSE OF DELEGATES <input type="checkbox"/> SENATE DISTRICT NO.:	
BUSINESS ADDRESS:	STREET		TELEPHONE:	
	CITY	STATE	ZIP	OFFICE HOME
EMAIL ADDRESS:				
FIRST AND LAST NAMES OF MEMBERS OF IMMEDIATE FAMILY:				

This Session Gift Report will be available to the public via the searchable database on the Virginia Conflict of Interest and Ethics Advisory Council website, as required by § 30-356.

REPORT TO THE BEST OF INFORMATION AND BELIEF Information required on this Statement must be provided on the basis of the best knowledge, information, and belief of the individual filing the Statement as of the date of this report.

AFFIRMATION

I swear or affirm that the information provided on this report is full, true, and correct to the best of my knowledge.

 Signature

 Date

Session Gift Report

SCHEDULE GIFTS

NAME: _____

QUESTION:

Did you or a member of your immediate family receive from any (i) lobbyist; (ii) lobbyist's principal; or (iii) for state officers, a person, organization, or business who is or is seeking to become a party to a contract with the state governmental or advisory agency of which you are an officer or over which you have the authority to direct such agency's activities ("contractor"), any gift or combination of gifts with a value exceeding \$50 during the period of January 1 through adjournment sine die?

DO NOT INCLUDE gifts with a value of less than \$20. Such items are exempted from the definition of a gift and should not be aggregated together or reported.

Yes No

If yes, complete the table below.

Session Gift Report**SCHEDULE
GIFTS****NAME:** _____**INSTRUCTIONS:**

Disclose each lobbyist, lobbyist's principal, or contractor that, during the period of January 1 through adjournment sine die, gave you or a member of your immediate family any gift or combination of gifts with a value exceeding \$50.

Identify the recipient and donor of each such gift. Disclose the exact gift or event, the date on which you accepted it, and the value of the gift. If an exemption from the \$100 gift cap established in § 2.2-3103.1 or 30-103.1 applies, mark the applicable exemption.

NAME OF RECIPIENT	NAME OF DONOR	EXACT GIFT OR EVENT	DATE ACCEPTED	VALUE	GIFT CAP EXEMPTION
					<input type="checkbox"/> Widely attended event <input type="checkbox"/> Personal friend <input type="checkbox"/> Archived gift from a foreign dignitary
					<input type="checkbox"/> Widely attended event <input type="checkbox"/> Personal friend <input type="checkbox"/> Archived gift from a foreign dignitary
					<input type="checkbox"/> Widely attended event <input type="checkbox"/> Personal friend <input type="checkbox"/> Archived gift from a foreign dignitary

Session Gift Report

Additional Information

NAME:

You may provide any additional information you wish to be included with your Session Gift Report on this page. Please note any information you provide on this page will become part of your Session Gift Report and will be open to the public. You MAY NOT add attachments as a substitute for properly filling out any part of this form.