



**Meeting Minutes
July 31, 2018, 1:00 p.m.
Senate Room 3, Capitol Building**

Council Members present:

The Honorable Pete W. Stout, III, Chair
The Honorable Patricia L. West, Vice-Chair
Senator Janet D. Howell
Delegate Matthew James
Walter C. Erwin
Bernard L. Henderson, Jr.
Sharon E. Pandak

Council Members absent:

Senator Thomas K. Norment, Jr.
Delegate Todd Gilbert

Staff present:

Stewart Petoe, Executive Director
Rebekah Stefanski, Attorney
Elizabeth Sundberg, Filing Coordinator
Valerie Mizzell, Administrative

Summary:

- I. Judge Stout called the meeting to order at 1:02 p.m.
- II. Judge Stout requested a motion to approve meeting minutes from the June 11, 2018, Council meeting. Mr. Erwin made a motion to approve. The motion was seconded by Mr. Henderson and unanimously approved by the Council.
- III. Ms. Sundberg presented an Overview of Conflict of Interests Filings. The presentation outlined the Council Milestones, the COI Filing Process, Efficiencies of the Electronic Filing System, Filing Data, and Future Goals of the Council.
- IV. There was no additional public comment.
- V. Judge Stout adjourned the meeting at 1:29 p.m.